**Unaffiliated Volunteers** 

Incident Dependent and Independent

**Description:** This board captures volunteer information for individuals that is incident independent but enables the deployment information to be captured and maintained in the current incident. In essence this setup enables the volunteer information to be maintained as a "volunteer bank" so the volunteer specific information does not need to be retyped with each incident.

**Views:** There are multiple list views depending on the input/edit privileges granted. **List View** – This list displays the Volunteers and associated high-level information.

Version 2.1

FFX Volunteers												
Add Volunteer						Search	Clear Sear	rch			Deployment Status: Any	
Name	Contact Information	Office / Clerical Support	Communications / Social Media	Manual Labor	Staff Support / Runner	Sorting / Packing / Lifting	Secondary Language	Tertiary Language	Status	Last Update	Action	
Crystal B Ball	800900900 Crystal@Ball.net		¥	<b>V</b>						05/21/2013 13:31:12	Edit Details Deployments	
Jim Broom	7030916112 adoo90@yahoo.com	<ul> <li>Image: A second s</li></ul>	✓	<b>V</b>	<b>√</b>		Estonian			01/15/2013 13:42:55	Edit Details Map Deployments	
Debra McDoe	703-401-0002 cyrstal.ball@yahoo.com	¥	✓							05/21/2013 13:30:54	Edit Details Map Deployments	
Johnny Rogers	45000000		$\checkmark$	¥						05/21/2013 13:30:36	Edit Details Deployments	
Sharon Sharilike	703-444-4444 1234@abc.com	<ul> <li>Image: A second s</li></ul>							Available	07/31/2012 15:03:52	Edit Details Deployments	
Crystal Smith	703-401-0002 cyrstal.ball@yahoo.com	<ul> <li>Image: A second s</li></ul>	✓						Available	01/15/2013 14:57:40	Edit Details Map Deployments	
Rex Smith	703-444-2023 rex.smith@yahoo.com	×	✓	$\checkmark$			Japanese		Available	08/26/2013 15:23:59	Edit Details Map Deployments	
Volunteer1 Smith	700900900									05/21/2013 12:50:23	Edit Details Deployments	
Mary Smith	5712009441 asdasdas@rrr.com	<ul> <li>Image: A second s</li></ul>		<b>~</b>					Available	07/24/2012 17:06:26	Edit Details Map Deployments	
Rosetta Stone	301-333-3020 rosetta.stone@cox.net	<ul> <li>Image: A second s</li></ul>	✓		<b>√</b>	<b>~</b>	Swedish	Spanish	Deployed	01/15/2013 14:57:47	Edit Details Map Deployments	
John Summers	809098898 jjjkklloo@yahoo.com			<b>V</b>	<b>V</b>				Available	07/30/2012 16:02:18	Edit Details Map Deployments	
Tim Winters	45000000		¥	¥					Available	05/21/2013 13:30:07	Edit Details Deployments	

### **Default Features**

- Search capability on the Last Name field for specified text
- Data filtering by availability (status) by using the dropdown list of options.
- Sort capability on any of the displayed fields, except for Contact Information, by clicking on the corresponding column header/field title.
- Details button to view details for the corresponding volunteer from the list.
- *Edit* button to modify the corresponding volunteer record. (Not available from the view only list)
- *Map* capability to view where the volunteer is generally located.
- *Deployments* button to view/add (depending on permission settings) deployment data for the volunteer
- Add Volunteer button to create a new volunteer record.



arconal Information						
First Name:				Middle Initial:		
Last Name:						
Drimany Phone:				Secondary Phone:		
Empil Address:				Secondary Phone.		
Email Address.	[		<u></u>			
Address:			Get Address	Map It		
Type of ID:	Driver License V			ID#:		
Medical Conditions:				Liability Waiver	Signed	
Villing to Volunteer in:	County Only	~				
mergency Contact I	nformation					
Name:						
Relationship:						
Phone Number:						
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olunteer Skills						
Office/Clerical Sup	ort					
Communications/Se	cial Media					
Manual Labor						
Staff Support/Runn	er					
Sorting/Packing/Lif	ing					
Secondary Langua	ge:	$\overline{}$				
Tertiary Language:	~	·]				
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Variations: None	9		
Display View – 7	This view c	lisplays all the co	completed information for a volunteer with no
edit capability.			
Training - 2012			Print To PDF
J. J		Sharon	Sharilike
Back			
Personal Information			
First Name:	Sharon	Middle Initial:	
Last Name:	Sharilike		
Primary Phone:	703-444-4444	Secondary Phone:	
Email Address:	1234@abc.com		
Address:			
Type of ID:	Driver License	ID#:	
Medical Conditions:	none	Liability Waiver Signe	ed
Willing to Volunteer in:	County and Neig	hboring Counties	
Emergency Contact Ir	nformation		
Name:	Crystal Ball		
Relationship:	Mother		
Phone Number:	333-333-3333		
Status:	Available	Last Update:	07/31/2012 15:03:52
Volunteer Skills	1		
V Office/Cierical Supp			
Communications/So	cial Media		
Manual Labor			
Stan Support/Runne			
Sorung/Packing/Linu	119		
	je.		
Notes			
Default Eastures	•		
Print to	PDF butto	on to print the di	isplayed data
<ul> <li>Color c</li> </ul>	oded statu	us fields for enha	anced identification
Check	marks to i	ndicate the volur	nteer skills for the displayed individual
<ul> <li>Backh</li> </ul>	utton to or	silv return back	to the volunteer listing
		Sily ICIUIT DOCK	



**Deployments Display View -** This view lists the Volunteer's high level deployment information.

Back New	Deployment			Deployments John Summers			
Mission	Job	Event ID	Location	Deployment Start	Deployment End	Hours	Action
Туре	Fulfilling	#		Date/ Time	Date/Time		
Type Rescue	Fulfilling Driver	# X902	Vienna, VA	07/30/2012 16:03:58	07/31/2012 01:00:00	8.93	Edit

#### **Default Features**

- Print to PDF button to print the displayed data
- Back button to easily return back to the volunteer listing.
- *Edit* button to modify the corresponding deployment record. (Not available from the view only list)
- *New Deployment* button to add a new deployment record.
- Hours calculation based on Deployment Start and End Date/Times.
- Calculated Total Deployment Hours for the current incident fo rhte displayed individual
- Red highlight code on Hours field to alert when a volunteer has exceeded 12 hours for a single deployment

#### Variations: None

**Deployments Input View –** Input view to add/edit deployment information.



### **All Deployments List View** – This list displays all deployments and associated high-level information.

Training - 2012 Print To PDF All Deployments (112.82 Hours)									
Volunteer Name	Job Fulfilled	Location	Mission	Deployment Start Date/Time	Deployment End Date/Time	Hours			
Sharilike, Sharon	Orientation	Fairfax PSTOC	Level 1 Help	07/31/2012 15:04:46		N/A			
Summers, John	Driver	Vienna, VA	Rescue	07/30/2012 16:03:58	07/31/2012 01:00:00	8.93			
Smith, Mary	Driver	Fairfax Govt Center	Rescue	07/22/2012 16:55:39	07/23/2012 17:45:40	24.83			
Smith, Mary	Alot of sleep	Home	Sleep	07/26/2012 12:49:03		N/A			
Smith, Mary	Driver	Circle Plaza	Combat	07/24/2012 16:55:59	07/24/2012 23:56:02	7			
Doe, John F	Medic	Fairfax Govt Center	Support	07/24/2012 16:57:10	07/25/2012 16:57:12	24			
	Driver	Fair Oaks Mall	Rescue	07/24/2012 16:50:50	07/25/2012 16:50:52	24			
	Driver	Capitol building	Rescue	07/24/2012 16:44:51	07/25/2012 16:48:15	24.06			

#### **Default Features**

- Sort capability on the Volunteer Name by clicking on the corresponding column header/field title.
- Print to PDF button to print the displayed data
- Red highlight code on Hours field to alert when a volunteer has exceeded 12 hours for a deployment

